

BINGLEY HARRIERS RACE EXPENSE POLICY
(updated 19 February 2014)

The following guidelines regarding the cost of race entries and payment of expenses to Club athletes were agreed by the committee.

A. SCOPE

The policy applies to fully paid-up members of the Club who are competing on behalf of Bingley Harriers. Where Club members compete on behalf of another body (e.g. England), this is outside the scope of this policy and athletes should instead refer to the expenses policy of that body.

The Club will fund the cost of entries and consider payment of expenses in respect of the following Senior (Mens, Womens and Veterans) National and Regional championship races:-

Cross country

National XC Championships
Northern XC Championships
National XC Relay Championships
Northern XC Relay Championships
Masters Open XC Championships
Masters XC Relay Championships

Road

National 4 Stage Road Relays
Northern 4 Stage Road Relays
Men's National 6 Stage Road Relays
Men's Northern 6 Stage Road Relays
Men's National 12 Stage Road Relays
Men's Northern 12 Stage Road Relays
National Masters Open Relay Championships
UK 10k Road Championships

Track & field

National T & F Cup Final (Men & Women)

Fell

FRA Relay Championships
British Team Fell Championships
English Team Fell Championships

Juniors

National XC Championships
Young Athletes Road Relay Championships

B. RACE ENTRY REIMBURSEMENT

Race entries to the above events will be organised by the Team Manager and the cost will be met by the club.

N.B. Team race entries to the events below may be organised by Team Managers. The cost, if paid by the Team Manager, may be temporarily reimbursed by the Club on request but will need to be collected from individual athletes and banked by no later than one month after the event. Competing athletes should be made aware of the cost prior to volunteering for the event. A schedule of overdue amounts will be circulated to the Committee and Team Managers on a monthly basis. These events are:-

Yorkshire XC Championships
Calderdale Way Relay

Millennium Way Relay
Gathering Winter Fools Relay
Ian Hodgson Relay

Entry to any other team events must be referred to the Committee for consideration, as temporary reimbursement by the Club will only be considered for races approved by the Committee.

C. TRAVEL EXPENSES

Travel expenses will only be considered for those events within the scope listed in Section A. Team Managers will discuss travel arrangements with athletes prior to travel in order to determine the most appropriate mode of transport. It is anticipated that athletes will make use of any club transport provided and, if none, will adopt the most economical form of transport, upon which any expenses paid will be based. Reimbursement of expenses is not guaranteed if these guidelines are not followed.

1. By Car

The allowance for travelling by car will *be* 15p per mile but the first 100 miles will be at the athlete's own cost. It is assumed that athletes will try to share cars. The contribution will be per car and not per athlete. At all times only one team will be considered. In the case of the National XC Championships where entries are open, then only the equivalent of the previous team rule i.e. 9 athletes (men) and 6 athletes (women) plus Team Manager, will qualify. With regard to the British and English Fell Championships only the *first* 5 scoring athletes will qualify for any race in the British series and only the *first* 5 scoring athletes for a race in the English series. In the case of Women, the *first* 3 scoring athletes will qualify.

2. Self Drive Mini Bus

A pro-rata contribution will apply.

3. Large Bus

To be charged as appropriate depending on the circumstances of each occasion.

4. Track and Field

There will be a contribution of £6 per passenger and families £12. Travelling by car when a coach is provided will not qualify for expenses.

5. Air/Rail Travel

When it is not feasible to travel by road (e.g. due to location or timing of races), a contribution towards air/rail travel expenses can be made (subject to the limitations described in 1 above). Team Managers should discuss this with the Treasurer, prior to travel, who will seek agreement from the committee.

6. Other Cases

Periodically the National XC Championships are held in London, or even further away. On occasions where the Committee feel it necessary and in order for athletes to perform at their best, overnight accommodation for the team will be considered. However there will be limits to this concession, particularly as this event is now open. Overnight accommodation for one or possibly two nights, will be paid by the club retrospectively for the *first* 9 runners (men) and *first* 6 runners (women), plus the Team Manager. Individual Performances in all National events can be considered upon recommendation from the Captain.

Should any situation arise where these guidelines do not address the particular situation, the matter will be at the discretion of the Committee.